

Guidelines for Graduate International Admission 2023 Fall Semester (Additional Recruitment)



Contents

1. Academics and Admission Quota	1
(1) Graduate programs	1
2. Application Timeline	2
3. Eligibility & Academic Requirements	3
4. Admission Process	4
5. Selection Method	4
6. Required Documents & Important Notes	5
7. Online Application Procedure	6
8. Information on Consular Verification and Apostille	8
9. Graduation Requirements	9
10. Tuition	9
11. Additional Information	10
(1) Dormitory	11
(2) Health Insurance	11
(3) Visa	11
12. Contacts	11

1. Academics and Admission Quota

1 Graduate Programs

English tracks are available only where explicitly noted.

Campus	Field	Graduate School	Departments	Master's	Doctoral	English Track
Busan (Jurye)	Humanities & Social Sciences	General	Business Administration	○	○	○
			Korean Language Education	○		
Busan (Centum)			Global Tourism	○	○	
Busan (Jurye)	Engineering		Energy/Bio Engineering	○	○	
			Civil engineering	○	○	
			Architecture	○		
			Visual Contents	○	○	○
			Computer Engineering	○	○	○
			Digital Forensics	○		○
	Natural Sciences		Health & Biomedical Sciences	○		
			Multidisciplinary Radiological Science	○	○	
			Design	○	○	
Busan (Centum)	Arts & Sports		Cultural & Performing Arts		○	
			Film & Video-production major	○		
Online	Humanities & Social Sciences	Business Administration	Department of Culture Contents Planning and Marketing*	○		

*Quota of Department of Culture Contents Planning and Marketing: 10

*Online and offline applications are accepted for the School of Management's Cultural Content Planning and Marketing program, which is 100% online.

2. Application Timeline

Classification	Dates	Remarks
	2023 Fall Semester (September)	
Online Application	2023. 7. 3. (Mon.) ~ 2023. 7. 15. (Fri.) *By 18:00	·Online application only. -Visit 'JinhakApply' website (http://www.jinhakapply.com) Search for Dongseo University or note the URL on the homepage
Submission of required documents	2023. 7. 3. (Mon.) ~ 2023. 7. 15. (Fri.)	*Document submission in person or by mail only* - Documents must be postmarked before the deadline to be accepted. Location: Dongseo University - International Exchange Center (Millennium Building, 4th floor)
Document Evaluation	2023. 7. 26. (Wed.) ~ 2023. 7. 28. (Fri.)	
Interview	An interview will be scheduled only at the request of the department. - Telephone or Online interview / Exam - Email Notification	
Announcement of Admission results	2023. 8. 2.(Wed.)	·Successful applicants will be notified individually
Payment of Tuition fee (Enrollment)	Until mid-August of 2023	Successful applicants abroad are responsible for paying the international financial transfer fee.
Distribution of Certificate of Admission	Sequential issuance after tuition is paid	- Successful applicants will individually receive their Certificate of Admission.
Freshmen orientation	Late August of 2023	
Classes begin	2023. 9. 1. (Fri.)	

- ※ The above schedule is subject to change depending on the circumstances of the university, and admission-related information will be announced on DSU's English website.
- ※ All admission procedure information will not be disclosed.
- ※ For mail-in submissions, the university is not responsible for shipping errors and will accept only submissions postmarked by the deadline.
- ※ In cases where an agreement has been reached in advance, late documents may be accepted.

3. Eligibility & Requirements

Classification			Eligibility and Requirements
Nationality			• Parents and applicant must have citizenship from a country other than Korea.
Academic requirements	Graduate	Master's	• Applicant must have completed (or be expected to complete) a bachelor's degree at a university inside or outside Korea
		Doctoral	• Applicant must have completed (or be expected to complete) a master's degree at a university inside or outside Korea
Language requirements		Korean Track	• TOPIK level 3 or above
		English Track	• TOEFL 530 (CBT 197, iBT 71), IELTS 5.5, CEFR B2, TEPS 600 (NEW TEPS 327) or above

※Notes on Eligibility

1. Nationality

- 1) Dual citizens are not eligible to apply as international students.
- 2) If the applicant and his/her parents lost their Korean nationality, proof (Certificate) of loss of nationality is required (Loss of nationality, details of departure, date) can be submitted. Certificates and declarations of loss of nationality are not accepted.

2. Education

- 1) Only valid certificates can be submitted as proof of language proficiency.
- 2) If you are a citizen of a country that uses English as a native or legal language (USA, UK, Canada, South Africa, New Zealand, Australia, Ireland), you must provide proof of completion of secondary or tertiary education (graduation certificate, etc.) to be admitted without applying the English proficiency test standard.
- 3) GED, home schooling, cyber school learning, adult education, etc. are not recognized.
- 4) If the university later determines that the applicant is not qualified, his/her application will be rejected and admission will be canceled even after the announcement of successful application.
- 5) Other exceptions are subject to the university's international student admission and enrollment regulations.

4. Admission Process

Classification	Additional Recruitment
July	Online application Document Screening
	Document Screening Interview Notification of admission results
August	Tuition payment Issuance of Admission Certificate (for your Visa application)
	VISA Application
	Entry & airport pick-up & dormitory check-in and Orientation
September	Course registration Classes start

5. Selection Method

Selection method	Specific information
Document evaluation	- Documents will be examined based on the suitability of all documents submitted regarding academic achievement, language proficiency, personal statement, and study plan.
Interview or test	- Upon departmental request, an online personal interview or test may be additionally required of those who meet the document requirements.
Selection of Successful Applicants	- Successful applicants must pass the document evaluation and, if required by their department, the interview/examination. - Acceptance or admission of applicants may be cancelled if the admission committee ascertains any unlawful or improper acts such as counterfeit, falsification of documents, disqualification, or proxy examination, regardless of the date of ascertainment.

6. Required Documents & Important Notes

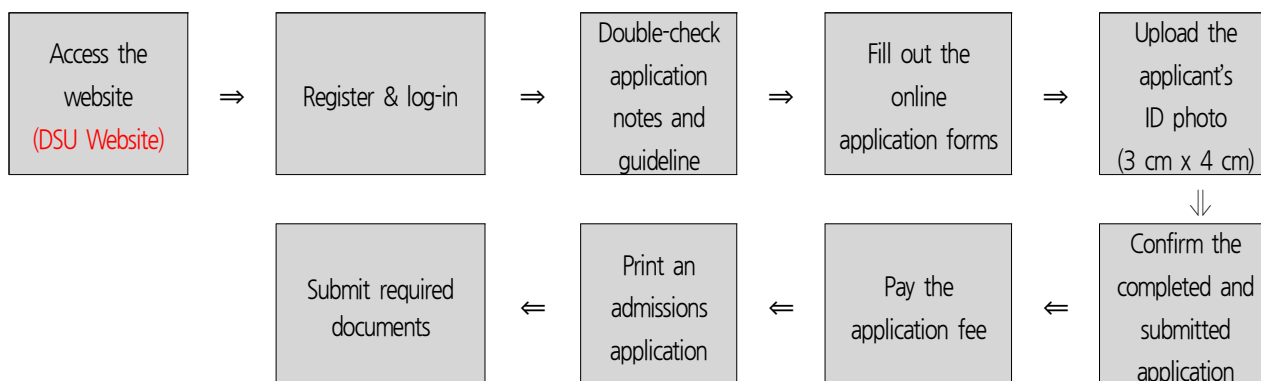
	Required documents	Classification	Notes
1	Application Forms (Form 1 - Form 6)	Original	- Form 1 can be printed after completing the application - Form 2 - 6 can be printed after payment - Form 6 not required for Cultural Content Planning and Marketing applicants
2	Original certificate of highest level of education - Freshmen & Transfer: Certificate of (expected) graduation from high school - Graduate: Certificate of (expected) bachelor's degree or certificate of (expected) master's degree	Verification	- If not in Korean or English, you must attach a notarized translation. - Apostille or consular verification may be required (See section 8) - Applicants from China are required to submit an academic history verification issued by the Ministry of Education in China
3	Original transcript of highest Level of Education - Graduate : Certificate of bachelor's degree or Certificate of master's degree	Verification	-Transfer students must submit the transcripts that show grades and GPA of all academic years.
4	Passport copy of applicant and applicant's parents	Copy	
5	Government-issued certificate of family registry - Chinese citizens: family register and proof of kinship - Non-Chinese citizens: birth certificate or family relationship certificate	Original/ Notorization	- Submit a notarized English letter - If your parents are divorced or deceased, additional relevant documentation may be required
6	Bank balance certificate (of applicant or parents) showing: - more than \$18,000 USD in the bank account (The currency must be in USD or KRW) - This certificate was issued within 30 days of its submission	Original	- If the bank balance certificate lists a period of validity, it must be valid until the date of admission. - For applicants from Uzbekistan, the bank statement must be issued only by KDB Bank in Uzbekistan.
7	Certificate of employment and Certificate of income (of applicant or applicant's parents)	Original	- A self-sponsoring student must submit his/her own certificate of employment and certificate of income - Applicants who cannot submit an official certificate of employment and income must submit a financial support plan for studying DSU
8	Proof of Language proficiency test results - Korean track: TOPIK Level 3 or above - English track: TOEFL 530(CBT 197, iBT 71), IELTS 5.5, CEFR B2, TEPS 600(NEW TEPS 327) or above	Original	- Must be valid until the final date of the application period
9	Front and back copy of Korean Alien registration card (ARC)	Copy	- Mandatory only for applicants who have Alien registration card (ARC) - in Korea
10	Application fee (online payment only) - Bachelor's, master's : 60,000KRW (\$60) - Doctoral : 90,000KRW (\$90)	Copy	- Application fee waivers are available for admissions based on agreements with overseas universities and institutions with overseas universities and institutions

			※If the application fee is not paid within deadline, its documents and application will not be acceptable
--	--	--	---

Important Notes

1. If any of the submitted documents are not written in Korean or English, they must be translated (into Korean or English) and notarized.
2. For graduating students, the final academic transcript must be submitted before admission (failure to submit will result in cancellation of admission).
3. All notarized documents and certificates must be issued within one year of the date of application.
4. **All specified documents must be submitted in the original, and all submitted documents and application fees will not be returned.**
5. It is recommended to prepare extra documents (at least 2 copies) in advance for future visa applications: one for the application, one for the visa.
6. Applicants without a language certificate who are staying in Korea and can submit their language proficiency test scores before the June enrollment period may apply by first submitting all other required documents and then submitting language test scores after obtainment.
(Prior discussion is required.)
7. If documents are required in addition to the above, they may be requested.
8. If you are found to have been admitted by any fraudulent means, such as alteration of records, forgery, or translation errors in your submitted documents, your admission will be canceled, even after you have been admitted.
9. For applicants from Uzbekistan, only bank statements issued by **KDB Bank** of Uzbekistan are accepted (deposit of at least 30 days is recommended)
10. Since the university does not issue a student visa, you must apply for it yourself and check the 'Visa Information' for details (you can apply for a visa directly after receiving the Certification of Admission).

7. Online Application Procedure



Important Notes

- ☎ +82-1544-7715 / FAX +82-2-735-8432 / E-mail : help@jinhakapply.com

✓ How to write your name on the application

When filling in your name, please write it in the order of your passport as shown below.

You are solely responsible for any mistakes.



8. Information Related to Consular Verification and Apostille

Nationality	Certificate of Graduation and Transcript
Applicant (Non-Chinese)	You should submit one of the following documents ① Apostille verified proof of your degree (academic credentials) ② Proof of consular confirmation from the Korean consulate in the country where your school is located or the consulate in Korea of the country where your school is located.
Chinese Applicant	Academic Degree Certification Report issued by the Academic Degree Certification Center operated by the Ministry of Education of the People's Republic of China (only for those with academic degrees in China)

1 Apostille

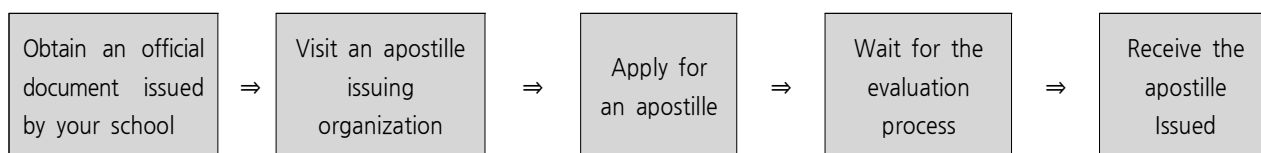
1. **Apostille Convention** : An International treaty by the Hague conference abolishes the requirement of legalization for foreign public documents

- ▶ A document from a contracting state that has been apostilled has the same effect as a consular apostille.
- ▶ Documents that are required to be consularly verified as attachments to applications such as issuance of a Certificate of Authorization for the issuance of a visa are also accepted if they have already been consularly verified (non-signatory countries) or apostille verified.

2. Apostille Convention Countries (Based on 2023.03.09.)

Regions	Country
Asia-Oceania	Australia, parts of China (Macau, Hong Kong), Japan, South Korea, New Zealand, Brunei, Mongolia, Cook Islands, Fiji, India, Marshall Islands, Mauritius, Vanuatu, Samoa, Tonga, Niue, Tajikistan, Palau, Philippines, Singapore, and Indonesia.
Europe	Albania, Austria, Belarus, Belgium, Bosnia-Herzegovina, Bulgaria, Croatia, Cyprus, Czech Republic, Denmark, Estonia, Finland, France, Georgia, Germany, Malta, Greece, Hungary, Iceland, Ireland, Italy, Latvia, Lithuania, Luxembourg, Monaco, Montenegro, Netherlands, Norway, Poland, Portugal, Russia, Romania, Serbia, Slovakia, Slovenia, Spain, Sweden, Switzerland, Turkey, Kyrgyzstan, Macedonia, Ukraine, United Kingdom, Andorra, Armenia, Azerbaijan, Moldova, Liechtenstein, San Marino, Kazakhstan, Uzbekistan, Kosovo
North America	United States
Central and South America	Argentina, Mexico, Panama, Suriname, Venezuela, Antigua and Barbuda, Bahamas, Barbados, Belize, Colombia, Commonwealth of Dominica, Dominican Republic, Ecuador, El Salvador, Granada, Honduras, Saint Vincent, Peru, Trinidad and Tobago, Saint Lucia, Saint Kitts and Nevis, Costa Rica, Uruguay, Nicaragua, Paraguay, Brazil, Chile, Guatemala, Bolivia, Guyana, Jamaica
Middle East-Africa	Namibia, South Africa, Liberia, Lesotho, Malawi, Morocco, Bahrain, Botswana, Brunei, Saudi Arabia, Sao Tome and Principe, Seychelles, Swaziland, Oman, Israel, Cape Verde, Tunisia, and Pakistan.

3. Procedure of Issuing Apostille



9. Graduation Requirements

1. Eligibility to graduate: Those who have met all of the following requirements:
 - A. Enrolled for at least 4 semesters
 - B. Completed 36 credits or more (24 credits or more for master's programs)
 - C. Completed all required courses
 - D. Achieved a total grade point average of 3.0 or higher
 2. Graduation requirements: Those who are eligible to graduate must pass the qualification test and the thesis examination
 - A. Foreign language test: students must satisfy 1 of the following criteria
 - ① Receive a score of 70 or higher on Foreign language test conducted by the graduate school
 - ② Achieve TOPIK level 4 or higher (level 3 for Arts & Sports Division)
 - ③ Complete the alternative Korean Language course at DSU's Foreign Language Institute
 - B. Graduation Comprehensive Examination: Students must pass the graduation comprehensive examination conducted by their department
 - Students select four courses for examination from among the major courses they have completed and receive a score of 70 or higher out of 100 points on each
- * Students in the Graduate School of Business (Department of Cultural Content Planning and Marketing) are exempt from the foreign language exam requirement. Degree can be obtained without submitting a thesis if 30 credits or more completed

10. Tuition

1 Tuition by Program

Program	Field	Admission fee (only for the first semester)	Tuition (per semester)
Master's (General Graduate School and Graduate School of Business Administration)	Humanities & Social Sciences	600,000	3,735,000
	Engineering & Natural Sciences	600,000	4,997,000
	Arts	600,000	5,068,000
Doctoral (Graduate school of General)	Humanities & Social Sciences	600,000	3,941,000
	Engineering & Natural Sciences	600,000	5,157,000
	Arts	600,000	5,446,000

※Based on the 2023 spring semester, tuition rates are subject to change based on university policy.

※ For Ph.D. students, accommodation (one room for two students) is provided during the regular semester (2years).

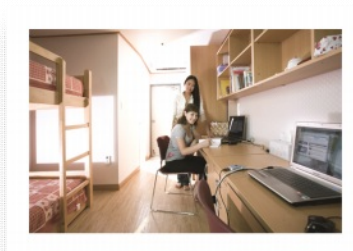
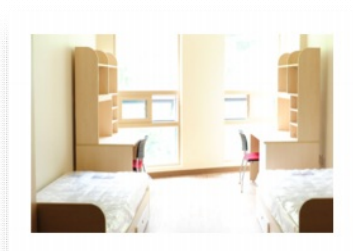
11. Additional Information (Residence Halls, Health Insurance, Visa)

1 Dormitory

	Global Village	Student Apartment	International House 1	International House 2
Room Type	Double room only	Apartment type (Single-double-triple room)	Double room only	Double room only
Room Rates	690,000 KRW / semester (16 weeks) 400,000 KRW / vacation	460,000 KRW / semester (16 weeks) 320,000 KRW / vacation	570,000 KRW / semester (16 weeks) 400,000 KRW / vacation	600,000 KRW / semester (16 weeks) 400,000 KRW / vacation
Furnishings	Single size bed(bedding not included), book case, desk, chair, closet, shoe cabinet, air conditioner and heating system, bath room(except International House 1), Internet etc			
Shared Facilities	Laundry room, lounge, swimming pool, fitness center	Cooking facilities, Laundry room	Cooking facilities, Laundry room, Lounge, shared bathroom (International House 1 only)	
Homepage	https://www.dongseo.ac.kr/kr/index.php?pCode=MN2000306			

- ※ Room rates are based on the 2023 academic year and are subject to change depending on circumstances. (The rate is based on one room for two students)
- ※ Entering students have one week after moving in to pick up their bill from the Dormitory Office (7th floor, East Global Village) and remit fund.
- ※ For new students, housing and roommates are randomly assigned for the first semester. You can apply for housing and roommates starting in the second semester.

※Dormitory room



2 Health insurance

1. All international students residing in Korea must register for National Health Insurance by Korean government law. Korean National Health Insurance is automatically registered as soon as you enter Korea and complete the alien registration. The insurance fee should be paid monthly.
2. New students are required to have private insurance (travel insurance or private international student insurance) after arrival and until alien registration. (It takes about 2 months to register)
3. If you do not have National Health Insurance or private insurance, your scholarship may be cancelled.

3 Visa

Visa Type	How to apply
Non-visa Holder	If you are abroad, apply for a visa in person at your local South Korean consulate
D-4 Holder	You must complete your change of status to D-2 before the semester starts (first day of school)
D-10 Holder	You will need to visit an immigration office and make the change in person.

※ The Certificate of Admission and business license required for D-2 visa application will be sent individually.

※ A bank balance certificate and a diploma are required for visa applications and changes.

- If you are a domestic resident, a Bank balance certificate must be issued by a domestic bank.

※ For visa inquiries, contact International Exchange Team dsuapply@dongseo.ac.kr (English)

2jini79@dongseo.ac.kr (Chinese)

12. Contacts

	English	Chinese
Department	국제교류센터 / International Exchange Center / 国际交流中心	
Website	http://uni.dongseo.ac.kr/eng/	http://uni.dongseo.ac.kr/chi/
Phone	82-51-320-2746	82-51-320-2092
Email	dsuapply@dongseo.ac.kr	2jini79@dongseo.ac.kr
Mailing Address (Document Submission)	(47011) 부산광역시 사상구 주례로 47, 동서대학교 국제교류센터 International Exchange Center, Dongseo University, 47 Jurye-ro, Sasang-gu, Busan 47011, Korea (47011) 韩国 釜山广域市 沙上区 周礼路 47 东西大学校	
SNS	https://www.facebook.com/intldsui/	https://www.weibo.com/DSUKorea/home

