

International College, Dongseo University

1. Beginning of semester

Spring semester classes start from March 16, 2020.

DSU does NOT plan to postpone more unless other guidelines are issued by the Ministry of Education.

2. Delivery of classes

- Due to the current situation with the COVID-19 spread, all the classes will be delivered online for the first 4 weeks from March 16 to April 10, 2020.
- International College will notify guidelines to join online class and test the accessibility before the start of the online classes.
- All the students either in Korea or outside of Korea must attend online classes from March 16 to April 10. There will be no offline classes from March 16 to April 10.
- **If students miss the online classes, their attendance will be marked absent.**

3. DSU Campus Arrival Date

All students must attend offline classes in Dongseo University Campus starting from April 13th unless other guidelines are issued by the Ministry of Education.

4. Leave of Absence for One Semester

- a) Non-registration leave of absence is allowed only till this Friday (Feb. 28th)
Non-registration means paying no tuition.
- b) Leave of absence after Friday (Feb 28th) requires tuition payment. Partial payment is not allowed. Any extra scholarship recipients must register first and apply for the leave of absence to have their extra “excellence in studying” scholarship to be transferred when they come back to continue their study.

5. Tuition payment(transfer**) when students come back in the following semester. It only applies this spring semester, 2020 as it is exceptional due to the COVID-19 spread.**

- a) 100% of tuition paid will be transferred when leave of absence is by April 29, 2020
- b) 50% of the tuition paid will be transferred when leave of absence is from April 30, 2020 through May 29, 2020
- c) No transfer of the tuition paid when leave of absence is after May 30, 2020

6. Tuition Refund

- a) Students can request tuition refund when they *claim the dropout of Dongseo University.*
- b) Amount of tuition refund depends on the claim day before and after the semester starts:
 - d) Full refund by Feb 29, 2020
 - e) Five-sixth refund between March 1, 2020 through March 30, 2020
 - f) Two-third refund between March 31 through April 29
 - g) 50% refund between April 30 through May 29
 - h) No refund from May 30, 2020

To Clarify the notice regarding the tuition payment (transfer) below:

5. Tuition payment(transfer) when students come back in the following semester.

It only applies this spring semester, 2020 as it is exceptional due to the COVID-19 spread.

- a) 100% of tuition paid will be transferred when leave of absence is by April 29, 2020**
- b) 50% of the tuition paid will be transferred when leave of absence is from April 30, 2020 through May 29, 2020**
- c) No transfer of the tuition paid when leave of absence is after May 30, 2020**

The underline “Due to the COVID-19 spread” in the notice only applies for the students who are currently abroad and cannot possibly return to DSU campus due to their own government-mandated shutdown of international flights to Korea or international airport shutdown.