

Please include this Self-Review Checklist at the front of your application package.

Self-Review Checklist for Application of Korean Language Program

Name of Applicant:			
No.	Required Documents and Order of Attachment	Check	Comments
0	Self-Review Checklist for Application	<input type="checkbox"/>	
1	Form 1: Applicant's Personal and Academic Information	<input type="checkbox"/>	
2	Form 2: Personal Statement	<input type="checkbox"/>	
3	Form 4: Financial Affidavit	<input type="checkbox"/>	
4	Form 6: Physical Examination Record	<input type="checkbox"/>	
5	Original Copy of Certificate of Highest Level of Education	<input type="checkbox"/>	※ Check the notice below
6	Original Transcript of Highest Level of Education	<input type="checkbox"/>	※ Check the notice below
7	Government Document Proving the Relationship between the Student and Sponsor	<input type="checkbox"/>	Ex: Birth Certificate, Family Registration Certificate, etc. ※ Check the notice below
8	Bank Balance Certificate	<input type="checkbox"/>	The Bank Balance Certificate must show a balance of over US\$ 9,000 and must be issued within 30 days of submission; or, if the Bank Balance Certificate lists a period of validity, it is acceptable only within that period (up to 6 months).
9	Sponsor's Certificate of Employment and Certificate of Income	<input type="checkbox"/>	Self-sponsoring students must submit their own Certificate of Employment and Certificate of Income.
10	Copy of Passport	<input type="checkbox"/>	
11	Transcript of Korean Proficiency Test (if available)	<input type="checkbox"/>	
12	Application Fee	<input type="checkbox"/>	

- Documents 5, 6, and 7 must be **translated and notarized** if the original documents are not in Korean.
- Transcripts and diplomas issued by non-Korean academic institutions must be **verified and certified by the Korean Embassy**, where the institutions are located. If these documents are submitted from an Apostille member country, the **Apostille verification may be used**.
- Application documents, including transcripts, certificates and test results, will not be returned to the applicant.