

# Guidelines for Undergraduate International Admission 2024 Spring Semester -Additional Recruitment (Freshmen and Transfer)





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# 1. Academics and Admission Quota

## 1 Undergraduate Programs

English tracks are available only where explicitly noted.

College&Division	Departments	Field	Notes	Campus
Im Kwon Taek College of Film & Arts	Department of Film & Video	Arts & Sports		Busan (Centum)
	Department of Musical Productions			
	Department of Theatre and Film Acting			
College of Design	Department of Design -Visual Design Major -Digital Media Design Major -Product Internaction Design Major -Environmental Design Major	Arts & Sports	English Track: Digital Media Design (Transfer only)	
	Department of Fashion Design			
	Department of Advertising and Public Relations	Humanities-Social Science (Media)		
	Department of Architecture design	Engineering	5 year accredited curriculum	
College of Media Contents	Department of Broadcasting and Media	Humanities-Social Science (Media)		Busan (Jurye)
	Department of Game Technology	Arts & Sports		
	Department of Visual Animation			
	Department of Webtoon			
College of Software Convergence	Department of Software	Engineering		
	Department of Information Security			
	Department of Computer Engineering			
	Division of Creative Engineering -Electronics Engineering Major -Mechatronics Engineering Major -Architecture Engineering Major -Civil Engineering Major			
College of Global Business	Division of Business Administration -Business Administration Major -Tax Accounting Major	Humanities-Social Science		
	Division of International Losigitics and Trade -International Logistics Major -International Trade Major			
	Division of Forign Language -English Major -Japanese Major -Chinese Major			

College&Division	Departments	Field	Notes	Campus
International College	Department of Korean Language and Business	Humanities-Social Science		Busan (Jurye)
	Department of Global Business Administration		English Track	
	Department of Computer Science	Engineering	English Track	
	Department of Game Development	Arts & Sports	English Track	
	Department of Animation		English Track	
	Department of Film and Visual Effects		English Track	
	Department of Digital Design		English Track	
Global Business College	Department of Hotel Management	Humanities-Social Science		Busan (Centum)
	Department of Tourism Management and Event Convention			
College of Bio-health Convergence	Department of Exercise Prescription	Arts & Sports		Busan (Jurye)
	Department of Physical Education			
	Department of Food and Nutrition	Natural Science		
	Department of Cosmetics	Engineering		
College of Social Sciences	Department of Social Welfare	Humanities-Social Science		
	Department of Adolescents Counseling Psychology			

## 2. Application Timeline

Classification	Dates	Place	Remarks
	2024 SPRING (MARCH Start)		
Online Application	2024. 1. 15.(Mon.) ~ 1. 19.(Fri.) *By 18:00	·Visit 'JinhakApply' website ( <a href="http://www.jinhakapply.com">http://www.jinhakapply.com</a> ) Search for Dongseo University or note the URL on the homepage	·Online application only.
Submission of required documents	2024. 1. 15.(Mon.) ~ 1. 24.(Wed.)	- Documents must be postmarked before the deadline to be accepted. Location: Dongseo University - International Exchange Center (Millennium Building, 4th floor)	*Document submission in person or by mail only*
Document Evaluation	2024. 1. 25.(Thu.) ~ 1. 26.(Fri.)		
Interview	An additional interview can be scheduled in the request of the department. - Telephone or Online interview / Exam		
Announcement of Admission results	2024. 1. 31.(Wed.)		Successful applicants will be notified individually
Payment of Tuition fee (Enrollment)	Until late January	Successful applicants abroad are responsible for paying the international financial transfer fee.	Successful applicants in Korea have until February to pay the tuition fee
Distribution of Certificate of Admission	Sequential issuance after tuition is paid		- Successful applicants will individually receive their Certificate of Admission.
Freshmen orientation	Late February of 2024		
Classes begin	2024. 3. 1. (Fri.)		

- ※ The above schedule is subject to change depending on the circumstances of the university, and admission-related information will be announced on DSU's English website.
- ※ All admission procedure information will not be disclosed.
- ※ For mail-in submissions, the university is not responsible for shipping errors and will accept only submissions postmarked by the deadline.
- ※ In cases where an agreement has been reached in advance, late documents may be accepted.

### 3. Eligibility & Requirements

Classification		Eligibility and Requirements				
Nationality		<ul style="list-style-type: none"> <li>Parents and applicant must have citizenship from a country other than Korea.</li> </ul>				
Academic requirements	Under-graduate	Freshmen <ul style="list-style-type: none"> <li>Applicant must have completed secondary school (or be expected to complete secondary school before admission) either in or outside Korea.</li> </ul>				
		Transfer <ul style="list-style-type: none"> <li>Sophomore transfer applicant must also have either:               <ul style="list-style-type: none"> <li>completed (or be expected to complete) at least 1 year (2 regular semesters) and earned at least 25% of the credits required to complete a bachelor degree at a university inside or outside Korea; or,</li> <li>graduated (or be expected to graduate) from a 2-year or 3-year college inside or outside Korea.</li> </ul> </li> <li>Junior transfer applicants must also have either:               <ul style="list-style-type: none"> <li>completed (or be expected to complete) at least 2 years (4 regular semesters) and earned (or be expected to earn) at least 50% of the credits required to complete a bachelor degree at a university inside or outside Korea; or,</li> <li>graduated (or be expected to graduate) from a 2-year or 3-year college inside or outside Korea.</li> </ul> </li> <li>Senior transfer applicants must also have either:               <ul style="list-style-type: none"> <li>graduated (or be expected to graduate) from a 3-year college inside or outside Korea.</li> </ul> </li> </ul> <p>※ The transfer grade may be adjusted according to the results of the admission committee.</p>				
	Graduate	Master's <ul style="list-style-type: none"> <li>Applicant must have completed (or be expected to complete) a bachelor's degree at a university inside or outside Korea</li> </ul>				
		Doctoral <ul style="list-style-type: none"> <li>Applicant must have completed (or be expected to complete) a master's degree at a university inside or outside Korea</li> </ul>				
Language requirements		<table border="0"> <tr> <td>Korean Track</td> <td> <ul style="list-style-type: none"> <li>TOPIK level 3 or above</li> </ul> </td> </tr> <tr> <td>English Track</td> <td> <ul style="list-style-type: none"> <li>TOEFL 530 (CBT 197, iBT 71), IELTS 5.5, CEFR B2, TEPS 600 (NEW TEPS 327) or above</li> </ul> </td> </tr> </table>	Korean Track	<ul style="list-style-type: none"> <li>TOPIK level 3 or above</li> </ul>	English Track	<ul style="list-style-type: none"> <li>TOEFL 530 (CBT 197, iBT 71), IELTS 5.5, CEFR B2, TEPS 600 (NEW TEPS 327) or above</li> </ul>
Korean Track	<ul style="list-style-type: none"> <li>TOPIK level 3 or above</li> </ul>					
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※Notes on Eligibility

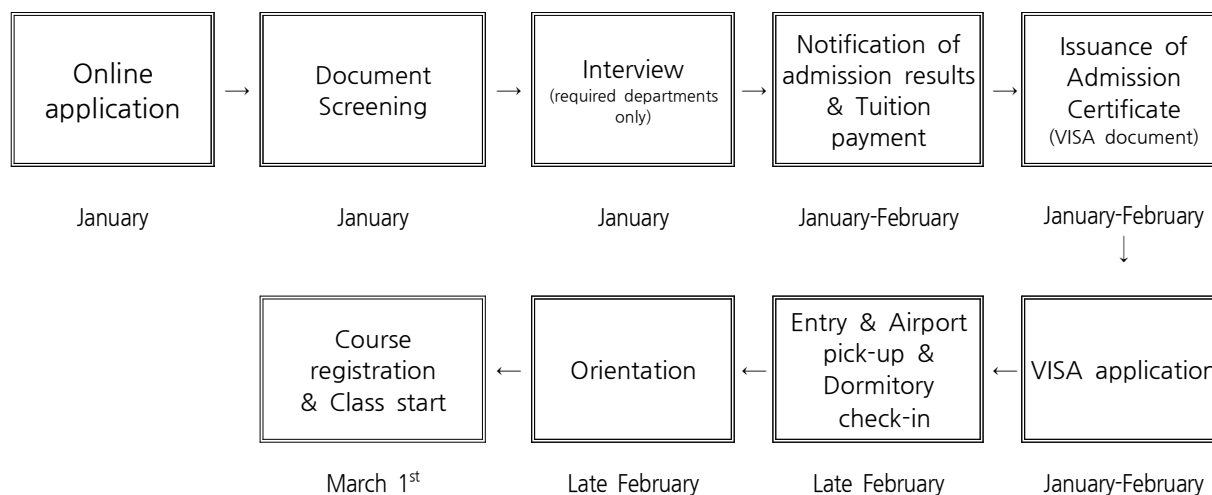
1. Nationality

- Dual citizens are not eligible to apply as international students.
- If the applicant and his/her parents lost their Korean nationality, proof (Certificate) of loss of nationality is required (Loss of nationality, details of departure, date) can be submitted. Certificates and declarations of loss of nationality are not accepted.

2. Education

- Only valid certificates can be submitted as proof of language proficiency.
- If you are a citizen of a country that uses English as a native or legal language (USA, UK, Canada, South Africa, New Zealand, Australia, Ireland), you must provide proof of completion of secondary or tertiary education (graduation certificate, etc.) to be admitted without applying the English proficiency test standard.
- GED, home schooling, cyber school learning, adult education, etc. are not recognized.
- If the university later determines that the applicant is not qualified, his/her application will be rejected and admission will be canceled even after the announcement of successful application.
- Other exceptions are subject to the university's international student admission and enrollment regulations.

## 4. Admission Process



## 5. Selection Method

Selection method	Specific information
Document evaluation	- Documents will be examined based on the suitability of all documents submitted regarding academic achievement, language proficiency, personal statement, and study plan.
Interview or test	- Upon departmental request, an online personal interview or test may be additionally required of those who meet the document requirements.
Selection of Successful Applicants	- Successful applicants must pass the document evaluation and, if required by their department, the interview/examination. - Acceptance or admission of applicants may be cancelled if the admission committee ascertains any unlawful or improper acts such as counterfeit, falsification of documents, disqualification, or proxy examination, regardless of the date of ascertainment.

## 6. Required Documents & Important Notes

	Required documents	Classification	Notes
1	Application Forms (Form 1 - Form 6)	Original	<ul style="list-style-type: none"> <li>- Form 1 can be printed after completing the application</li> <li>- Form 2 - 6 can be printed after payment</li> </ul>
2	Original certificate of highest level of education - Freshmen & Transfer: Certificate of (expected) graduation from high school - Graduate: Certificate of (expected) bachelor's degree or certificate of (expected) master's degree	Verification	<ul style="list-style-type: none"> <li>- If not in Korean or English, you must attach a <b>notarized translation</b>.</li> <li>- <b>Apostille or consular verification</b> may be required (See section 8)</li> </ul>
3	Original transcript of highest Level of Education - Freshmen: High school transcript - Transfer: Certificate of enrollment in a current college/university or (expected) diploma, and transcript of academic records in a current college/university - Graduate : Certificate of bachelor's degree or Certificate of master's degree	Verification	<ul style="list-style-type: none"> <li>- Applicants from China are required to submit an academic history verification issued by the Ministry of Education in China</li> <li>-Transfer students must submit the transcripts that show grades and GPA of all academic years.</li> </ul>
4	Passport copy of applicant and applicant's parents	Copy	
5	Government-issued certificate of family registry - Chinese citizens: family register and proof of kinship - Non-Chinese citizens: birth certificate or family relationship certificate	Original/ Notorization	<ul style="list-style-type: none"> <li>- Submit a notarized English letter</li> <li>- If your parents are divorced or deceased, additional relevant documentation may be required</li> </ul>
6	Bank balance certificate (of applicant or parents) showing: - more than \$18,000 USD in the bank account (The currency must be in USD or KRW) - This certificate was issued within 30 days of its submission	Original	<ul style="list-style-type: none"> <li>- If the bank balance certificate lists a period of validity, it must be valid until the date of admission.</li> <li>- For applicants from Uzbekistan, the bank statement must be issued only by KDB Bank in Uzbekistan.</li> </ul>
7	Certificate of employment and Certificate of income (of applicant or applicant's parents)	Original	<ul style="list-style-type: none"> <li>- A self-sponsoring student must submit his/her own certificate of employment and certificate of income</li> <li>- Applicants who cannot submit an official certificate of employment and income must submit a financial support plan for studying DSU</li> </ul>
8	Proof of Language proficiency test results - Korean track: TOPIK Level 3 or above - English track: TOEFL 530(CBT 197, iBT 71), IELTS 5.5, CEFR B2, TEPS 600(NEW TEPS 327) or above	Original	<ul style="list-style-type: none"> <li>- Must be valid until the final date of the application period</li> </ul>
9	Front and back copy of Korean Alien registration card (ARC)	Copy	<ul style="list-style-type: none"> <li>- Mandatory only for applicants who have Alien registration card (ARC)</li> <li>- in Korea</li> </ul>
10	Application fee (online payment only) - Bachelor's, master's : 60,000KRW (\$60) - Doctoral : 90,000KRW (\$90)	Copy	<ul style="list-style-type: none"> <li>- Application fee waivers are available for admissions based on agreements with overseas universities and institutions with</li> </ul>

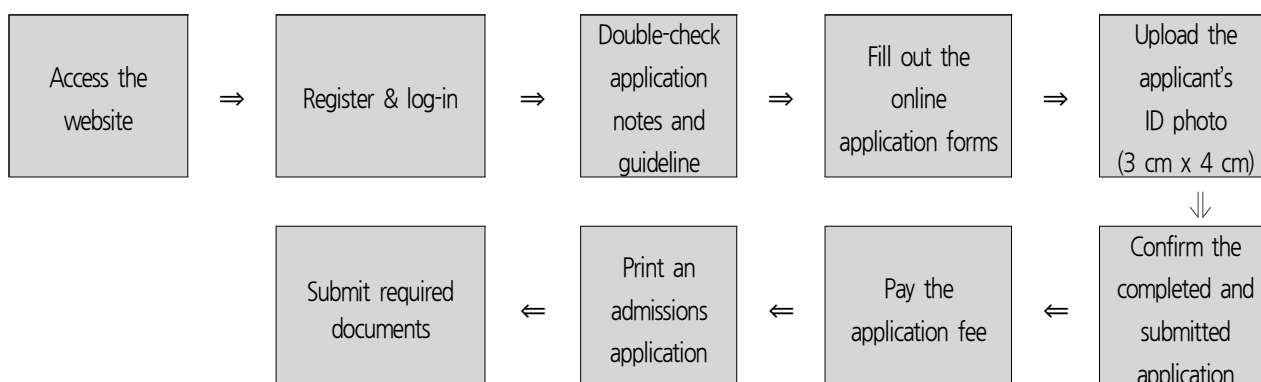


		overseas universities and institutions ※If the application fee is not paid within deadline, its documents and application will not be acceptable
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**Important Notes**

1. If any of the submitted documents are not written in Korean or English, they must be translated (into Korean or English) and notarized.
2. For graduating students, the final academic transcript must be submitted before admission (failure to submit will result in cancellation of admission).
3. All notarized documents and certificates must be issued within one year of the date of application.
- 4. All specified documents must be submitted in the original, and all submitted documents and application fees will not be returned.**
5. It is recommended to prepare extra documents (at least 2 copies) in advance for future visa applications: one for the application, one for the visa.
6. Applicants without a language certificate who are staying in Korea and can submit their language proficiency test scores before the June enrollment period may apply by first submitting all other required documents and then submitting language test scores after obtainment. (Prior discussion is required.)
7. If documents are required in addition to the above, they may be requested.
8. If you are found to have been admitted by any fraudulent means, such as alteration of records, forgery, or translation errors in your submitted documents, your admission will be canceled, even after you have been admitted.
9. For applicants from Uzbekistan, only bank statements issued by **KDB Bank** of Uzbekistan are accepted (deposit of at least 30 days is recommended)
10. Since the university does not issue a student visa, you must apply for it yourself and check the 'Visa Information' for details (you can apply for a visa directly after receiving the Certification of Admission).

## 7. Online Application Procedure





## 8. Information Related to Consular Verification and Apostille

Nationality	Certificate of Graduation and Transcript
Applicant (Non-Chinese)	You should submit one of the following documents ① Apostille verified proof of your degree (academic credentials) ② Proof of consular confirmation from the Korean consulate in the country where your school is located or the consulate in Korea of the country where your school is located.
Chinese Applicant	Academic Degree Certification Report issued by the Academic Degree Certification Center operated by the Ministry of Education of the People's Republic of China (only for those with academic degrees in China)

### 1 Apostille

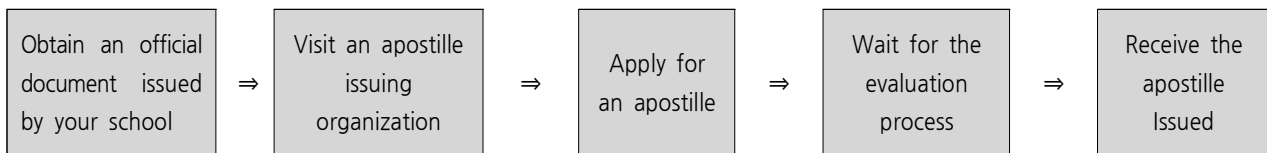
1. **Apostille Convention** : An International treaty by the Hague conference abolishes the requirement of legalization for foreign public documents

- ▶ A document from a contracting state that has been apostilled has the same effect as a consular apostille.
- ▶ Documents that are required to be consularly verified as attachments to applications such as issuance of a Certificate of Authorization for the issuance of a visa are also accepted if they have already been consularly verified (non-signatory countries) or apostille verified.

### 2. Apostille Convention Countries (Based on 2023.03.09.)

Regions	Country
Asia-Oceania	Australia, parts of China (Macau, Hong Kong), Japan, South Korea, New Zealand, Brunei, Mongolia, Cook Islands, Fiji, India, Marshall Islands, Mauritius, Vanuatu, Samoa, Tonga, Niue, Tajikistan, Palau, Philippines, Singapore, and Indonesia.
Europe	Albania, Austria, Belarus, Belgium, Bosnia-Herzegovina, Bulgaria, Croatia, Cyprus, Czech Republic, Denmark, Estonia, Finland, France, Georgia, Germany, Malta, Greece, Hungary, Iceland, Ireland, Italy, Latvia, Lithuania, Luxembourg, Monaco, Montenegro, Netherlands, Norway, Poland, Portugal, Russia, Romania, Serbia, Slovakia, Slovenia, Spain, Sweden, Switzerland, Turkey, Kyrgyzstan, Macedonia, Ukraine, United Kingdom, Andorra, Armenia, Azerbaijan, Moldova, Liechtenstein, San Marino, Kazakhstan, Uzbekistan, Kosovo
North America	United States
Central and South America	Argentina, Mexico, Panama, Suriname, Venezuela, Antigua and Barbuda, Bahamas, Barbados, Belize, Colombia, Commonwealth of Dominica, Dominican Republic, Ecuador, El Salvador, Granada, Honduras, Saint Vincent, Peru, Trinidad and Tobago, Saint Lucia, Saint Kitts and Nevis, Costa Rica, Uruguay, Nicaragua, Paraguay, Brazil, Chile, Guatemala, Bolivia, Guyana, Jamaica
Middle East-Africa	Namibia, South Africa, Liberia, Lesotho, Malawi, Morocco, Bahrain, Botswana, Brunei, Saudi Arabia, Sao Tome and Principe, Seychelles, Swaziland, Oman, Israel, Cape Verde, Tunisia, and Pakistan.

### 3. Procedure of Issuing Apostille



## 9. Graduation Requirements

1. For undergraduate programs, students must submit a Test of Proficiency in Korean (TOPIK) level 4 certificate before graduation.
  - For English tracks, students must submit one of the following certificates: TOEFL 530 (CBT 197, iBT 71), IELTS 5.5, CEFR B2, TEPS 600 (NEW TEPS 327 points) to graduate.
  - For Arts & Sports majors, students must submit a Test of Proficiency in Korean (TOPIK) Level 3 Certificate before graduation.
2. Regardless of time of entry, undergraduate students must complete the required number of semesters to graduate: 8 for freshmen, 4 for junior transfer, or 2 for senior transfer.
3. Each graduate school and department has different graduation requirements, so be sure to check with your department office.

## 10. Tuition

### 1 Tuition by Program

Program	Field	Tuition (only for the first semester)	Tuition (per semester)
Undergraduate	Humanities & Social Sciences	2,887,000	2,774,000
	Engineering, Arts, Media	3,905,000	3,792,000
	Sports	3,440,000	3,327,000

※Based on the 2023 spring semester, tuition rates are subject to change based on university policy.



# 11.Scholarships

## 1 Scholarships

Type	benefits	조건
Newly admitted students (KOREAN TRACK)	70% of tuition fee	(Scholarship A) Above TOPIK 5
	50% of tuition fee	(Scholarship B) TOPIK 4
	20% of tuition fee	(Scholarship C) TOPIK 3
	10% of tuition fee	(Scholarship D) TOPIK 2급 or lower
Newly admitted students (ENGLISH TRACK)	50% of tuition fee	(Scholarship A) IELTS 7.5 or higher, iBT TOEFL 104, CEFR C2, or a Korean Ministry of Education-recognized equivalent of IELTS 7.5
	30% of tuition fee	(Scholarship B) IELTS 7.0 or higher, iBT TOEFL 95, CEFR C1, or a Korean Ministry of Education-recognized equivalent of IELTS 7.0.
	20% of tuition fee	(Scholarship C) IELTS 5.5, iBT TOEFL 71, CEFR B2, or a Korean Ministry of Education-recognized equivalent of IELTS 5.5.

※For the first semester only applicable

※Eligibility for the Academic Excellence Scholarship will commence from the second semester

## 2 Living Support Scholarships

Eligibility	Housing benefits	Note
Newly admitted students Scholarship A	Dormitory provided for 4 semesters	※Excluding vacation periods ※Regular semesters only
Newly admitted students Scholarship B	Dormitory provided for 2 semesters	
Newly admitted students Scholarship C	Dormitory provided for 1 semesters	

## 3 Academic Excellence Scholarships

Type	Conditions	Benefits
Academic Excellence Scholarship Scholarship A	Students who rank top 10% of the GPA within the department in the previous semester	70% of tuition fee
Academic Excellence Scholarship Scholarship B	Students who rank within the top 25% of the GPA within the department in the previous semester	50% of tuition fee
Academic Excellence Scholarship Scholarship C	Students who achieve a GPA of 2.5 or above in the previous semester	20% of tuition fee

Eligibility for this scholarship is automatic after the first semester

## 12. Additional Information (Residence Halls, Health Insurance, Visa)

### 1 Dormitory

	Global Village	International House 1	International House 2
Room Type	Double room only	Triple room only	Double room only
Room Rates	750,000 KRW / semester (16 weeks) 440,000 KRW / vacation	500,000 KRW / semester (16 weeks) 440,000 KRW / vacation	650,000 KRW / semester (16 weeks) 440,000 KRW / vacation
Furnishings	Single size bed (bedding not included), book case, desk, chair, closet, shoe cabinet, air conditioner and heating system, bath room (except International House 1), Internet etc		
Shared Facilities	Laundry room, lounge, swimming pool, fitness center	Cooking facilities, Laundry room, Lounge, shared bathroom (International House 1 only)	
Homepage	<a href="https://www.dongseo.ac.kr/kr/index.php?pCode=MN2000306">https://www.dongseo.ac.kr/kr/index.php?pCode=MN2000306</a>		

- ※ Room rates are based on the 2024 academic year and are subject to change depending on circumstances. (The rate is based on one room for two students)
- ※ The decision to provide dormitory accommodation will be made after receiving the application.
- ※ Entering students have one week after moving in to pick up their bill from the Dormitory Office (7th floor, East Global Village) and remit fund.
- ※ Housing offers are determined upon receipt and review of the application.
- ※ For new students, housing and roommates are randomly assigned for the first semester. You can apply for housing and roommates starting in the second semester.

#### ※ Dormitory room



### 2 Health insurance

1. All international students residing in Korea must register for National Health Insurance by Korean government law. Korean National Health Insurance is automatically registered as soon as you enter Korea and complete the alien registration. The insurance fee should be paid monthly.
2. New students are required to have private insurance (travel insurance or private international student insurance) after arrival and until alien registration. (It takes about 2 months to register)
3. If you do not have National Health Insurance or private insurance, your scholarship may be cancelled.

### 3 Visa

Visa Type	How to apply
Non-visa Holder	If you are abroad, apply for a visa in person at your local South Korean consulate
D-4 Holder	You must complete your change of status to D-2 before the semester starts (first day of school)
D-10 Holder	You will need to visit an immigration office and make the change in person.

※ The Certificate of Admssion and business license required for D-2 visa application will be sent individually.

※ A bank balance certificate and a diploma are required for visa applications and changes.

- If you are a domestic resident, a Bank balance certificate must be issued by a domestic bank.

※ For visa inquiries, contact International Exchange Team dsuapply@dongseo.ac.kr (English)

2jini79@dongseo.ac.kr (Chinese)

## 13. Contacts

	English	Chinese
Department	국제교류센터 / International Exchange Center / 国际交流中心	
Website	<a href="http://uni.dongseo.ac.kr/eng/">http://uni.dongseo.ac.kr/eng/</a>	<a href="http://uni.dongseo.ac.kr/chi/">http://uni.dongseo.ac.kr/chi/</a>
Phone	82-51-320-2746	82-51-320-2092
Email	dsuapply@dongseo.ac.kr	2jini79@dongseo.ac.kr
Mailing Address (Document Submission)	(47011) 부산광역시 사상구 주례로 47, 동서대학교 국제교류센터 International Exchange Center, Dongseo University, 47 Jurye-ro, Sasang-gu, Busan 47011, Korea (47011) 韩国 釜山广域市 沙上区 周礼路 47 东西大学校	
SNS	<a href="https://www.facebook.com/intlds/">https://www.facebook.com/intlds/</a>	<a href="https://www.weibo.com/DSUKorea/home">https://www.weibo.com/DSUKorea/home</a>

