

Attachment 1. Graduation Regulation.

1. Background and purpose.

- 1-1. Establish graduation rules and suggest the necessary standards for application.
- 1-2. With the aim to nurture talent who lead creative content development, it supports individuals' unique capabilities to be maximized.

2. Major contents.

- 2-1 Based on the contents applied the distinctiveness of the educational method in which each major and industry-academia are fused on the graduation rules, detailed regulations shall be specified and implemented by dividing it into three areas: industry-academia, research, and others. (Refer to: Attachment 1: Specification table of the graduation work.)
- 2-2. It is based on the essential points of content to be evaluated for final graduation considering the purpose of learning, including major, performance, industry-academia cooperation, and employment, through continuous preparation of student's portfolio with each unique character and production of works related to function of more than one area, the prospective graduate derives the results of a distinctive self-brand and is evaluated for final graduation.
 - ① Graduation Assessment refers to three stages of review; first, interim and final assessment.
 - ② The first and interim assessments are preliminary evaluations intended to prepare for the final assessment (main examination).
 - ③ The final assessment (main examination) means the final graduation assessment.
- 2-3. Formation of the Graduation Assessment Committee
 - ① 'Graduation Assessment Committee' is formed to promote graduation assessment.
 - ② Graduation Assessment Committee Chairman: With the approval of the dean of the International College (IC), one of the graduation assessment committee members is appointed as the chairman of the graduation assessment committee.
 - ③ Graduation Assessment Committee Member: The chairperson of the graduation assessment committee shall appoint the professors and industry experts in the relevant major. For the first and interim assessment, three graduation assessment committee members will be selected from inside the school. For the final assessment (main examination), five or more members of the graduation assessment committee (including one external expert for each major) will be selected.
 - ④ Prospective graduate representative: One prospective graduate representative for each major is recommended and elected and assists the graduation assessment work (contact, preparation, progress, etc.).
 - ⑤ Administrative Officer: The chairperson of the Graduation Assessment Committee appoints an administrative officer necessary for the graduation class.
- 2-4. The duties of the graduation assessment committee and the chairman of the graduation assessment committee
 - ① The chairperson of the graduation assessment committee plans and promotes the schedules and contents necessary for assessment, such as first, interim, and final assessment.
 - ② The Graduation assessment Committee analyzes the results of first, interim and final

assessment, and the graduation works of prospective graduates.

3. Preparatory procedures for graduation application

3-1. Details of the preliminary review of the qualification for applying for graduation work

- ① Graduation candidates must receive an evaluation of their portfolio and graduation works.
- ② Portfolio (and detailed major setting): CThe supervisor determines the case in which one's major exists within the relevant industry group and approval.
- ③ Graduation work
 - a. Proposal : summary of synopsis, scenario, storyboard, game design, animatics, etc., submitted in paper, posted online, and presented.
 - b. Final result : Final video and executable file.

3-2. Exceptions

- ① Students who are unable to participate in the production of graduation works due to reasons recognized by the graduation assessment committee may qualify for graduation after satisfying the conditions of the works and thesis set by the committee.
- ② In the event of exceptional circumstances (public contest, dissertation, etc.) that are not specified in this document, they may be eligible for graduation through deliberation by the Graduation assessment Committee.

4. Method and contents of application for graduation assessment

4-1. Prospective graduates must apply for graduation assessment at least one semester prior to the scheduled date of graduation in accordance with the provisions specified below.

- ① Prepared prospective graduates shall apply for and receive evaluations, First ⇔ Interim ⇔ Final and etc., according to the specified contents below.
- ② The application for graduation review will be completed by submitting the materials required by the graduation assessment committee to the International College.

4-2. Submissions and review stage

- ① First assessment
 - a. Application : Study Plan of Graduation Work : PDF
 - b. Portfolio : Resume, Structure, Demo Reel : PDF
 - c. Graduation Work
 - Proposal : The Proposal of Graduation Work : PDF
 - Final output : Final Output
 - Animation, Film, VFX : Mov(HD : 1920 × 1080 / Codec : H.264) : half size
 - Game and etc. : Exe file.
- ※ The submitted materials that doesn't meet the specification will not be judged.
- ② Interim assessment
 - a. Application : Study Plan of Graduation Work : PDF
 - b. Portfolio : Resume, Structure, Demo Reel : PDF
 - c. Graduation Work

-Proposal : The Proposal of Graduation Work : PDF

-Final put : Final Output

- Animation, Film, VFX : Mov(HD : 1920 × 1080 / Codec : H.264) : half size
- Game and etc. : Exe file.

※ The submitted materials that doesn't meet the specification will not be judged.

③ Final assessment

a. Application : Study Plan of Graduation Work

b. Portfolio : Resume, Structure, Demo Reel

c. Graduation Work

-Proposal : The Proposal of Graduation Work

-Final Output : Final Output

- Animation, Film, VFX : Mov(HD : 1920 × 1080 / Codec : H.264)
- Game and etc. : Exe file.

※ The submitted materials that doesn't meet the specification will not be judged.

5. Criteria for graduation assessment

5-1. Prospective graduates are evaluated through 3 regular evaluation (First, Intrerim, Final) which consist the qualitative and quantitative assessment. (Refer to Attachment 3: Evaluation criteria table (weight application for each evaluation area))

- ① First, Intrerim, are the review of the development stage for the final evaluation, and does not affect the final assessment.
- ② If the total score of the qualitative and quantitative Assessment is less than 70 points in the final Assesment, the elimination will be confirmed, and the regular examination process must be carried out again.
- ③ Also, even if the total score of the qualitative and quantitative Assessment is more than 70 points in the final assesment, the score earned in each evaluation area(㉠ ~ ㉨), is less than 50%, becomes the cause of failure to score in some areas.
 - a. If there is no request for conditional amendment by the 'Graduation Assessment Committee,' a retrial is not conducted.
 - b. If there is a request for a conditional retrial by the 'Graduation Assessment Committee,' the conditions must be satisfied within the prescribed procedure and period.

5-2. Announcement of the results of graduation Assessment

- ① The final results of the graduation Assessment committee are not open to the public and the chairman of the graduation Assessment committee will notify the International College.
- ② International College provides administrative notices to the students according to the set academic schedule.

6. Regulations on ownership of graduation works and on-campus works, and other matters

6-1. The copyright of the graduation work content belongs to the student, and the department holds the neighboring rights.

6-2. In the case of video among graduation works, Dongseo University Lead Film and Symbol Logo must be inserted.

Attachment Document

Attachment. 1 : Specification table of the graduation work.

Section	Specific Section	Definition of Specific Section	Ways to apply	Project Decision	Personnel organization
Industry-academia	industry-academia cooperation Project ¹⁾	·Cooperation or joint development under the supervision of the industry, a development and progress of a project which output has the purpose of commercialization	·Proposal of a project and presentation that includes synopsis, scenario, storyboard, game design, animatics, and etc.	·Approval of the Graduation Assessment Committee after presenting the project <proposal> in each major.	·No space limit(approval of participation through portfolio review)
Research	Brand project ²⁾	·A special purpose project with a clear goal of strategic value for the development of majors and concentration, development and progress of projects necessary to improve major performance ability and contribute to growth potential.		·Approval of the Graduation Assessment Committee after submission of project <proposal> by prospective graduates	·No space limit(major-based composition plan needed)
	Project	·The proposed graduation work should have a projects process and output which holds a academic and industrial value with creativity. ³⁾		·Approval of the Graduation Assessment Committee after submission of dissertation <proposal> by prospective graduates	·Individual or team
	Dissertation	·A study on the major related convergence and new media contents development.	·Submit and present the developed prototype or learning issues in the form of academic presentation.		
Other matters	·In the case of unspecified exceptions, deliberation and coordination by the "Graduation Assessment Committee" will be made. Ex) Natural disasters, diseases, accidents, wars, etc.				·Individual or team

1) The industry-academia project refers to a formalization process within the undergraduate department or a project through industry-academia cooperation. Industry-academia projects focus on what is as consistent with the undergraduate structure as possible, and should also be clear about the benefits and use of final results for students who participated in the project.

2) The brand project aims to enhance the status of the major as a special purpose project. Its purpose, such as winning an international contest or commercialization through the next branding, should be accurate. The brand project begins with the suggestion of a professor or student, and after the minimum planning stage is carried out, accurate goals must be established and announced to the students.

3) During the development stage, students must continue to participate in the verification process determined by the graduation assessment committee, and those who do not meet the standards may be eliminated.

Attachment. 2 : Common preparation procedure for graduation Assessment

Section	Specific Section	Course Completion Requirements	Detailed Major Setting	Portfolio submission & presentation)	Plan of Graduation work (Submission and presentation)
Industry-academia	industry-academia cooperation Project	·Completion of major courses at least 4 semesters (including the partner university with Agreement).	·The establishment of a function through an interview with an advisor should be approved.	·Portfolio submission with clear functional linkage. -Resume. -Structure. -Demo Reel.	·Application submission of the project after preparing a participation plan for prospective graduates. -Includes a study plan that systematically deals with theories and techniques according to the core tasks of the subjects pursued.
Research	Brand project				·In the strategic technology development part, which is the fundamental purpose of the project, the participation plan of prospective graduates should be expressed in detail. -Include a study plan that will enhance the quality of your chosen major.
	Graduation work				·It should express the intention of the work plans in detail. -Theories and technologies according to the core tasks of each prospective graduate should be indicated. -Synopsis, scenario, storyboard, game design, animatics, personnel planning, production schedule, etc.
	Dissertation				·Submit and presentation of the developed prototype or learning issues in the form of academic expression.
Other matters	·In the case of unspecified exceptions, deliberation and coordination by the "Graduation Assessment Committee" will be made. Ex) Natural disaster, disease, accident, war, etc.				

※ The schedule may be changed by the Graduation Assessment Committee.

Attachment. 3 : Evaluation criteria table (weight application for each evaluation area)

Assessment classification	Assessment Section classification			Graduation Assessment Classification								
				① First Assessment (& distribution of marks)			② Interim Assessment (& distribution of marks)			③ Final Assessment (& distribution of marks)		
A qualitative Assessment -- Portfolio	Career Assessment	① Resume · Managing Resume		10	50	· Application of self brand managing section.	10	50	· Application of self brand managing section.	10	50	· Application of self brand managing section. · Decision on whether to pass, drop out, conditional retrial, etc.
		② Structure · Learning and managing major · Role model and competency management.		20			20			20		
		③ Demo Reel		20			20			20		
Quantitative Assessment -- Graduation Work	competency Assessment	Proposal	④ Proposal of Graduation work · Plan of Graduation work		10	50	· Accuracy of final product arrangement	10	50	· Accuracy of final product arrangement	10	· Accuracy of final product arrangement · Estimation by the graduation work progress inspection table. · Decision on whether to pass, drop out, conditional retrial, etc.
			Artwork	⑤ Artistic Imagination · Originality				10			10	
		⑥ Artistic Composition · Creative composition		10	10		10					
		⑦ Artistic Persuasion · Scale & Persuasive Power		10	10		10					
		⑧ Artistic Expression · Expressiveness & Perfection		10	10		10					
					100		100			100	100	

※ Quantitative evaluation allocation and weight adjustment by major and detailed function at the request of the University of Agreement