

# Information for Change of Major

#### **Oualifications**

- 1. Students who are entering their sophomore or junior year.
- 2. Cumulative grade point average (GPA) of 2.0 or higher.

Students who are not eligible for application

- 1. Students who have received a special admission to the university
- 2. Students who are on a leave of absence
- 3. Transfer students (transfer students may apply in the second semester of their junior year).

## Application Period: During winter vacation (TBD / in January)

\* Students may change their major only once: either before entering the first semester of sophomore year or before entering the first semester of junior year

## Approval Criteria

- 1. Students who have completed the career guidance program
- 2. Students who have passed an interview given by the department of their desired major and the department of their current major
- 3. If the number of students to be admitted exceeds the designated number, students shall be selected according to the order of merit. (30% of entrance quota of the corresponding year)

## **Application Procedure**

No.	Procedure	Details	Venue
1	Consult	To change your major, you must discuss it with your academic advisor before the vacation start.	Academic advisor's office
2	Complete the application	Fill out the application form	GSI office
3	Check the application and consult with GSI office	Check your application and documents at the GSI Office  ** Required documents  - a copy of student ID card or a copy of alien card  - a copy of transcript  - a copy statement of application purpose  Consulting session will be needed with GSI office	GSI office
4	Major Interview	Interview with ① advising professor of desired major ② advising professor of current major	Professors' offices
5	Submit the application	Submit the applications and related documents	Office of Academic Affairs 4 Fl. New Millennium Bldg.
6	Announcement	Check the status of changed major online (DSU website)  If the major has not been changed, it means the student has been disqualified.	DSU website Student Support System   Office of Academic Affairs   Personal Information



## Notice

- 1. The student shall be disqualified if he/she does not submit his/her student ID or Alien card upon applying for completion of the career guidance program
- 2. It is impossible to apply other than during the application period or under the above stated method
- 3. Students who do not attend the consulting session with GSI office shall be disqualified
- 4. The change of major shall be canceled for students who fail to meet the qualifications of application or who committed any fraudulent acts even after the student's major has been changed
- \* Inquiries: GSI Office 320-4801